

**Hernando County School Board
Florida**

FLSA: Non-Exempt, Union

CARPENTER III

Required Qualifications:

- High school diploma or General Education Diploma (GED)
- Minimum of ten (10) years of progressively responsible experience in the construction and/ or maintenance and repair of buildings (experience may include completion of an apprenticeship program in carpentry, roofing or masonry)
- Completion of eight (8) hours of classroom instruction in blueprint reading from an approved Hernando County School Board trainer
- Completion of four (4) hours of classroom instruction in general construction techniques from an approved Hernando County School Board trainer
- Considerable knowledge of the methods, practices, tools and materials used in the maintenance and repair of buildings and their furnishings, related equipment and machinery
- Considerable knowledge of occupational hazards and the necessary safety precautions
- Must possess skill in the use of tools and equipment necessary to perform various maintenance and repair tasks
- Ability to keep simple records and reports
- Ability to estimate materials for jobs
- Must have a valid Florida driver's license
- Must have ability to exert physical demands which may involve heavy lifting, carrying, pushing and pulling of objects and materials

Performance Responsibilities:

- Perform all carpentry, masonry and roofing duties including outside rough carpentry and masonry, form making, door and shelf installation and repair, window replacement and repair and roof replacement and repair
- Perform assignments independently from oral or written instructions
- Ability to complete simple records and reports
- Maintain a clean work environment and assure a complete cleanup at the end of each task
- Work from ladders and scaffolding
- Read architectural drawings, work from sketches and pencil layouts
- Provide direction to Carpenter I and II employees, when needed
- Perform cabinet work, mill work and finish work including the repair and rebuilding of furniture
- Installation of staging
- Layout and install new partitions including metal studs, drywall, ceiling tile and grid, vinyl base and drywall finish
- Repair and finish damaged drywall
- Lay block and brick
- Layout, form, place and finish concrete

- Install ceiling grid and tiles
- Repair floor coverings and all phases of floor and wall tiles
- Repair playground equipment and pot holes
- Pressure wash buildings interior and exterior and outside areas such as tennis courts and bleachers
- Coordinate and communicate with a diverse group of people such as teacher, administrators and custodial staff
- Operate power tools and equipment necessary to perform the work assigned
- Assist other trades as needed
- Handle special functions such as demolition, bleacher movement, graduation setup and community project assistance
- Sustain focus and attention to detail
- Perform other duties as assigned by the Director of Maintenance and/or designee

Physical Demands:

Exerting up to 100 pounds of force occasionally and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force regularly or as needed to move objects

Reports to:

Reports directly to the Director of Maintenance and/or designee

Evaluation:

Annual evaluation done by the Director of Maintenance and/or designee

Terms of Employment:

12-month employment

Salary:

Salary based upon approved salary schedule - Noninstructional Level X

Job Code:

81029

Board Approved: 07/29/08

Revised: 01/20/09, 03/03/09, 05/17/11, 06/10/14, 7/6/2015, 06/25/19